

## Information Texts for the Protection of Personal Data

Dear Students and Parents,

Welcome to the Tan Saętürk Academy family. Protecting your personal data that you are sharing with Tan Saętürk Academy is one of the primary goals at our academy, which is an educational institution. We not only offer you a good education on art, but also process your personal data you share with us in full confidentiality and in accordance with applicable law. Therefore, we would like to inform you on the protection of your personal data and about your legal rights.

Tan Saętürk Academy, located at Turgut Özal Bulvarı Hasanaşıa Cd. Cemallevler Sitesi B Blok No: 4 Aydınlikevler / Trabzon with the trade name Tao Bale ve Dans Eęitim Dan. ve Tic. Ltd. řti. processes your personal data in the capacity of data controller under the Law no. 6698 on the Protection of Personal Data. Our Academy implements security measures to protect your personal data taking the existing technological means against possible risks into account.

Tan Saętürk Academy processes your contact data, identification data, health data, conviction and security data, audio and visual data, financial data, professional data, educational data and data on your clothing that you have shared within the scope of the education service you received, in a limited manner with the following purposes:

- o Duly fulfilling the dancing, ballet, music, painting and photography education services as undertaken by Tan Saętürk Academy in accordance with the Education Service Agreement (General Education, Annual Program, Ballet, Dance, Music Education and Enrollment Conditions), which you signed with Tan Saętürk Academy for the performance of the services as it was represented; and
- o Development, promotion, implementation and improvement of the education services provided by Tan Saętürk Academy

Tan Saętürk Academy transfers the relevant portion of the personal data (*identity, phone number, mail address, address information, audio/visual data*) you have shared within the scope of the education service that you have been receiving to its contracted social media agency and SMS agency, for the purposes stated above. In addition, for the purposes of fulfilling the financial obligations of the services provided, only the relevant personal information (such as *name-surname, bank account information*) is transferred to the persons offering consultancy services, provided that such transfer is restricted to this purpose.

For the performance of art education services, including but not limited to dance, ballet, music, painting and photography; personal information is collected and processed based on the legitimate interests and legal grounds for the data controller (Tan Saętürk Academy), provided that such services are directly related to the i) drawing up and execution of an agreement as specified in Article 5(2), subparagraph (c); ii) legal liabilities of the data controller as stipulated in subparagraph (ç); and iii) no breach is attempted against relevant persons' fundamental rights and freedoms as described in subparagraph (f) of the of Law on Protection of Personal Data.

Your personal data based on contact and personally-identifiable information is collected via electronic mail and other electronic media; and your special personal data, described above, including the sensitive personal data, is collected from you directly in face-to-face interviews with Tan Saętürk Academy officials or by non-automated means.

We would like you to know that Tan Saętürk Academy students and, where applicable, their legal representatives, are entitled to apply to Tan Saętürk Academy and to do the following:

1. Find out whether the personal data has been processed and if processed, request information in that regard,
2. Find out the purpose of processing such personal data and whether it has been used in line the intended purpose,
3. Be informed about third parties to whom the personal data has been transferred domestically or abroad,
4. Request rectification of personal data in the event that it was incompletely or inaccurately processed.
5. Request the personal data to be deleted or destroyed and notified to the third parties, if transferred to them, in the event that the conditions for processing cease to exist,
6. Claim indemnification if the individual suffered damages due to processing of the personal data in breach of the applicable law.

They will be also be entitled to submit their requests regarding their rights in writing at Turgut Özal Bulvarı Hasanpaşa Cd. Cemalevler Sitesi B Blok No: 4 Aydınlikevler / Trabzon.